

Application for Export Bills for Collection

To

The Manager

AU Small Finance Bank Ltd.

Branch address

Dear Sir / Madam,

Subject: Export Documents for Collection

Bill amount \_\_\_\_\_ Tenor \_\_\_\_\_ I.E. Code No. \_\_\_\_\_

We enclose herewith the following export documents: -

Documents	Date	Invoice	Transport Doc./B/LAW B/LR	Pag List	Insurance. policy	Shipping bill	AD Code	Others
Original								
No. of documents to be sent to foreign Customer/As per export L/C								
Original								
Duplicate								

Other documents enclosed:

Original L/C No. \_\_\_\_\_ dated \_\_\_\_\_ of \_\_\_\_\_ along with all amendments (no of amendments) and advising letter duly stamped with revenue stamp on the reverse.

EDF form Nos \_\_\_\_\_

Date of Transport Doc. (AWB/BL/LR) \_\_\_\_\_

If the above mentioned documents are being submitted after expiry of 21 days from date of shipment then please briefly describe the reason for delay in submission of document

\_\_\_\_\_ Debit account number \_\_\_\_\_ with your branch \_\_\_\_\_ necessary for charges only

Kindly note our following instructions (mark X wherever applicable)

1	Documents to be delivered against Payment/Acceptance
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Yours faithfully,

Authorized Signatory

Company Stamp/Seal

Date:

Place:

Guidelines/checklist for the exporter for ensuring speedy & error free export bill processing.

1. Application to be signed by authorised signatory of the company
2. Ensure that all columns are filled in the application.
3. Declaration cum undertaking is under sec10(5)chapter III of FEMA 1999 mentioned in the application.
- 4 EDF value to match with invoice amount. If differs, then reason to be stated.
5. If EDF submitted states another bank name then letter to be obtained from concerned bank.
6. Please give clear disposal instructions of credit proceeds
7. Prior approval from Regional Business Manager is taken for direct dispatch of documents or in case of existing. overdue bills.